



UNIVERSITY OF CAMBRIDGE

Academic Division
Cambridge Admissions Office

Name
Address

23 May 2018

TEMPORARY WORKER ASSIGNMENT **Subject to Standard Terms and Conditions for Temporary Work**

Dear

We are pleased to confirm our offer of a temporary assignment within the Cambridge Admissions Office.

This letter, together with the Standard Terms and Conditions for Temporary Work which [you have previously received / are enclosed], sets out the terms of the contract between you and the University during your engagement. This is **not** an employment contract and does not confer any employment rights on you (other than those to which workers are entitled).

Please find set out below the details of your current temporary assignment. These should be read in conjunction with the Standard Terms and Conditions for Temporary Work.

Details of Assignment:

Event: Cambassador Selection
Department: **Cambridge Admissions Office**
Fitzwilliam House
32 Trumpington Street
Cambridge
CB2 1QY

Report to:

Duties:

Start Date:

End Date:

Work Hours:

Fitzwilliam House
32 Trumpington Street
Cambridge CB2 1QY

Tel: +44 (0) 1223 333308

Fax: +44 (0) 1223 746868

Email: admissions@cam.ac.uk

www.cam.ac.uk/admissions/undergraduate/



UNIVERSITY OF CAMBRIDGE

Academic Division
Cambridge Admissions Office

Payment Rate: £6.70 + £ 0.81 (in lieu of holiday accrued)

Your assignment is subject to:

- a) You producing to the University original documents which evidence your right to work in the UK or, if you are subject to immigration control and require permission to work in the UK, permission to work being granted by the UK Border Agency.
- b) Receipt of a signed copy of the standard terms and conditions for temporary work

This offer will be withdrawn (or where applicable the assignment terminated) if any of the above conditions are not satisfied. By accepting this offer, you confirm that you are able to accept this job and carry out the work that it would involve without breaching any legal restrictions on your activities.

If you wish to accept this assignment and agree to the terms set out in this letter and the Standard Terms and Conditions for Temporary work, please sign and return a copy of this letter.

Signed

Ian Stuart

For and on behalf the University of Cambridge

Please sign and return one of the enclosed copies of this letter.

I confirm that I agree to the terms set out in this letter and the Standard Terms and Conditions for Temporary work (New Workers).

Signed _____

Date _____

Name (printed) _____